JOB ANNOUNCEMENT

Grounds Assistant -PT

Announcement Date: April 8, 2020
Work Schedule: 20 Hours per week (flexible schedule)
Salary Range: $11.00
Status: Immediate start date desired

Position Summary:
Provide assistance in the performance of landscaping activity as specifically scheduled and instructed by the Facilities Director. Perform landscape activity as specifically scheduled and instructed by Supervisor to ensure PSBI property is kept in a safe, clean and optimal condition.

Position Requirements:
• High School Diploma with prior experience operating lawn equipment
• Must have valid driver’s license and current automobile insurance coverage
• Landscaping equipment operation (zero turn lawn mower, weed-wacker, lawn vacuum, leaf blower)
• Detail oriented, highly organized, self-starting, innovative, articulate, high energy, reliable, team player, & resourceful are desirable attributes

Organization Description:
Pearl S. Buck International (PSBI), a non-sectarian organization that provides opportunities to explore and appreciate other cultures, builds better lives for children around the globe and promotes the legacy of our founder by preserving and interpreting her National Historic Landmark home. This is a full-time position at our home office located in Hilltown, PA (Bucks County).

Pearl S. Buck International will not discriminate against an employee or applicant for employment or contract positions because of race, disability, color, religious creed, ancestry, national origin, age, or sex. Our home office is located on a quiet Bucks County estate, which accompanies the remarkable home that belonged to Pulitzer and Nobel Prize-winning author Pearl S. Buck. At Buck’s home it tells the story of an extraordinary life, worthy of the historic landmark designation it carries. Visit our website at www.pearlsbuck.org for more details.

Resumes should be Faxed to (215) 249-9657
Emailed to jreeder@pearlsbuck.org or Mailed to the above address before April 20, 2019